

MISRIMAL NAVAJEE MUNOTH JAIN ENGINEERING COLLEGE

Owned & Managed by

TAMILNADU EDUCATIONAL AND MEDICAL TRUST

A Jain Minority Institution

Approved by AICTE and Programmes Accredited by NBA, New Delhi

Recognized by the Government of Tamil Nadu

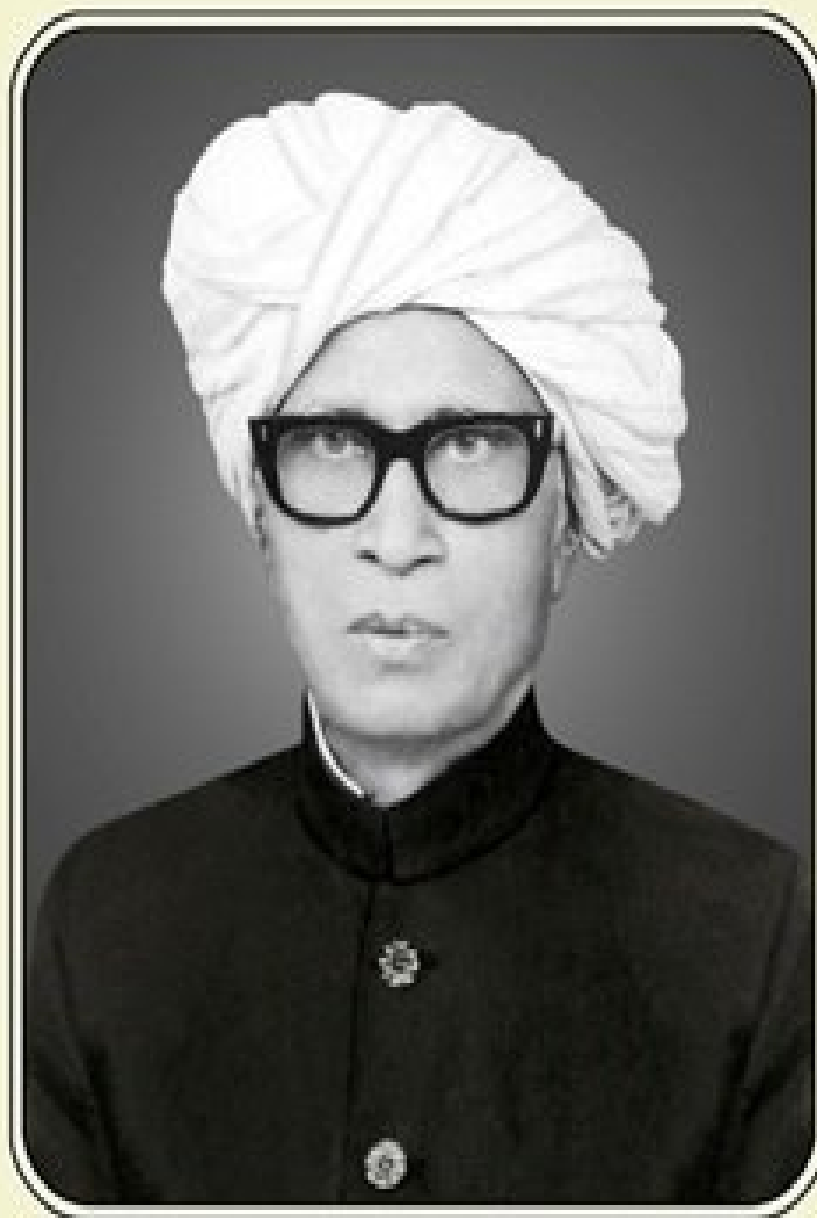
Affiliated to Anna University, Chennai



ACADEMIC CALENDAR

2024 - 2025

Guru Marudhar Kesari Building
Jyothi Nagar, Thoraipakkam, Chennai – 600097



Sri. Misrimal Navajee

As per the desire and wishes of Sri. Lalchand Munoth, Chairman of the Team Trust and the Chief donor, the College is named after his father, Sri. Misrimal Navajee.

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नवकार मंत्र

नमो अरिहंताणं

नमो सिद्धाणं

नमो आयरियाणं

नमो उवज्झायाणं

नमो लोए सव्वसाहूणं

ऐसो पंच नमोक्कारो सव्व पावप्पणासणो

मंगलाणं च सव्वेसिं, पढमं हवई मंगलं

The Namokar Mantra is chanted in Prakrit - the language in which it was composed many centuries ago. It consists of just five lines of text and two appended lines:

Namo Arihantanam - नमो अरिहंताणं

(I bow to the Arihantas, the Jinas, the perfected human beings)

Namo Siddhanam - नमो सिद्धाणं

(I bow to Siddhas, the liberated bodiless souls)

Namo Ayariyanam - नमो आयरियाणं

(I bow to the Acharyas, the leaders of the Jain congregation)

Namo Uvajjhayanam - नमो उवज्झायाणं

(I bow to the Upadhyayas, the spiritual teachers)

Namo Loe Savva Sahunam - नमो लोए सव्वसाहूणं

(I bow to all the Sadhus & Sadhvis (ascetics) in the world)

ऐसो पंच नमोक्कारो सव्व पावप्पणासणो मंगलाणं च सव्वेसिं, पढमं हवई मंगलं
**Eso Pancha namokaro savva pavappanasano Mangalanamcha savvesim
padhamam havai mangalam.**

(This five-fold obeisance mantra destroys all sins and obstacles,
and of all auspicious recitations, it is first and foremost)

STUDENT'S PERSONAL PROFILE

Name of the Student: _____

Phone number: _____ E-mail: _____

Roll number: _____ Branch: _____

Year: _____ Semester _____ Section _____

University register number: _____

Date of Birth: _____ Blood group: _____

Phone number _____

Email Id _____

Local residential address:

Permanent residential address:

Name of the class advisor: _____

Phone number of the class advisor: _____

Name of the proctor: _____

Phone number of the proctor: _____

Allergy (if any): _____

Name of the person to contact in emergency with phone number: _____

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THAMIZH THAI VAZHTHU

Neeraarum Kadaludutha Nilamadanthai Kezhilozhugum
Seeraarum Vadhanamena Thigazhbaratha Kandamithil
Thekkanamum Adhirchirandha Draavidanal Thirunaadum
Thakkasiru Pirainudhalum Tharitthanarum Thilakamume
Atthilaka Vaasanaipol Anaithulagum Inbamura
Etthisayum Pugazh Manakka Irundha Perum
Thamizhanange, Thamizhanange
Un Seerilamai Thiram Viyandhu Seyal Marandhu
Vazhthudhume, Vazhthudhume, Vazhthudhume

- Manonmaniam P. Sundaranar

NATIONAL ANTHEM

Jana gana – mana – adhinayaka, jaya he
Bharatha – bhagya – vidhata
Punjaba – Sindhu – Gujarata – Maratha
Dravida – Utkala – Banga
Vindya – Himachala – Yamuna - Ganga
Uchchala – Jaladhi – Taranga
Tava shuba name jage
Tavasubha ashisha mage
Gahe tava jaya – Gatha
Jana gana – mangala dhayaka, jaya he
Bharatha – bhagya – vidhata
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he.

- Rabindranath Tagore

THE ENDEAVOUR

- We endeavour to provide the best possible facilities and infrastructure.
- We endeavour to achieve academic excellence and to encourage the higher academic aspirations of those who so desire with due regard to the industry needs and improve the employability of our engineering students.
- We provide opportunities to maximize the individual potential through physical discipline and mental growth. We nurture spiritual values, so that the students may acquire outstanding caliber and integrity to dedicate themselves to serve the society.

The Misrimal Navajee Munoth Jain Engineering College aims at promoting the whole personality of the students so that the totality of human excellence is achieved in the development of the body, mind, intellect and heart with professional perfection.

1

PLEDGE TO THE NATION

India is my country.

All Indians are my brothers and sisters

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

THE GOLDEN WORDS OF LORD MAHAVEER

- Truth is God.
- Knowledge is the fulfillment of human life.
- The rays of the sun reach a limited amount of space but knowledge illuminates the whole universe.
- Knowledge that is purified with character, even if it is limited is still very fruitful.
- The life of a person without character is devoid of any value.
- Compassion, self-control, truth, non-stealing, brahmacharya and contentment.
- Right knowledge and discriminating faith – these are the values that give meaning to character.
- Discipline and discrimination have five aspects – thought, word, deed acquisition and possession.

GOLDEN PRECEPTS

The best day – today

The greatest need – discipline

The greatest teacher – nature

The greatest sin – fear

The greatest troublemaker – gossip

The meanest feeling – jealousy

The most expensive indulgence – hate

The cheapest, easiest, stupidest thing to do – fault finding

The worst bankruptcy – the soul that lost its cheer

The best part of anyone's religion - cheerfulness

IMPORTANT NOTICE

RAGGING IS A PUNISHABLE OFFENCE

Ragging in any form, in any place or time is a cognizable offence that will attract severe punishment including summary expulsion from the college. Any violation of this rule will lead to dismissal of students involved as per the act of Govt. of Tamil Nadu and UGC guidelines. Any student who directly or indirectly commits, participates in, abets or propagates **RAGGING** within or outside the educational institution shall be punished with imprisonment which may extend up to 2 years and shall also be liable to a fine which may extend up to Rs 2,50,000/. He/he shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

RESTRICTIONS ON USE OF MOBILE PHONES

Use of mobile phones inside the college is strictly prohibited. If anyone is found using mobile phones, sending SMS etc., inside the college, stringent action will be taken and the mobile phones will be confiscated and will not be returned. However, in case of emergency parents can contact their son/daughter on the following number:

Landline 24960101

Mobile number: 9176333850

PREVENTION OF TOBACCO PRODUCTS

Use of tobacco products is strictly prohibited inside the college. As per the Cigarettes and Tobacco Products Act, the sale of cigarettes and tobacco products is banned within a radius of 100 yards of this college.

ABOUT US

The Misrimal Navajee Munoth Jain Engineering College was established by the Tamil Nadu Educational & Medical Trust (TEAM Trust) as a polytechnic institution in the year 1984 and it was upgraded into an Engineering College in 1994. Sri Lalchand Munoth, Chairman of the Trust came forward with a donation of Rs Ten Lakhs in 1984 and with a further donation of Rs Twenty Five Lakhs in 1994 and made it possible to realize the dream of Dr C .L. Metha, Secretary of the Trust to establish a technical college in Chennai. The college was named after the Chairman's father, Sri Misrimal Navajee.

With the background of providing educational service about which the TEAM Trust can well be proud of and with the enthusiasm, cooperation of several other donors and well wishers the institution has made all round progress.

The college has state of the art infrastructure and is located on a sprawling campus measuring 16.86 acres of land out of which 5 acres of land was acquired by the college in the year 2001. The college has a built up area of over 3, 49,000 sq. ft.

In line with the purpose defined by the TEAM Trust and in synchronization with the aim set out for the college, the following are the objectives of Misrimal Navajee Munoth Jain Engineering College.

1. Imparting professional education and skills training to make the students competent in their chosen field of engineering.
2. Educating the students in such a way that they become people of character and thus contribute to the Nation's progress.
3. Preparing the students to fulfill their professional obligations with a high sense of duty consciousness in their career.
4. Training young Engineers to develop leadership qualities and to guide them to achieve success in their life.

The college maintains high philanthropic ethics and the college does not accept capitation fees in any form. The college has successfully completed two decades of service to the society at large & the Jain community in particular.

The Office Bearers

Sri Lalchand Munoth
CHAIRMAN

Dr Harish L Metha
Secretary: Administration

Sri Jaswant Munoth
Secretary: Academic & Finance

HISTORY OF TEAM TRUST

The Tamil Nadu Educational & Medical Trust was founded in 1972 as a public charitable Trust with a view to providing high quality technical & medical education in Tamil Nadu. Sri Ratanchand Savansukha, the Founder Trustee and Late Sri Sundarlal Nahata, Late Sri S. Suganmal Srisrimal, Late Sri C.L Metha, Sri Dayachand Savansukha, all promoter Trustees contributed Rs101/- each towards and for the purpose of founding and maintaining educational institutions and medical and health centre, in the city of Madras and elsewhere together with donations, contributions and collections secured, collected and realized by them.

THE BROAD BASE OF THE TRUST

Subsequently in 1974, Sri Pukhraj Jain, Sri Lalchand Munoth, Sri Nalli Kuppusamy Chetty, Sri P.G. Chengalvaraya Chetty, Sri Kushalchand Galada & Sri S.M. Vasraj Jain were inducted as Life Trustees. To comply with the requirement of Jain minority institution Sri Nalli Kuppusamy Chetty & Sri P.G. Chengalvaraya Chetty resigned. Sri Sundarlal Nahata & Sri S.M. Vasraj Jain also ceased to be Trustees on their demise. Sri Mahaveerchand Srisrimal was inducted as Life Trustee on the demise of his father Sri Suganmal Srisrimal. Sri Vinaychand Galada was inducted as Life Trustee. In 1984 Sri Shantilal Munoth, brother of Chairman Sri Lalchand Munoth was inducted as life Trustee following the establishment of Misrimal Navajee Munoth Jain Polytechnic. In 1994 Sri Jaswant Munoth, Son of Chairman Sri Lalchand Munoth was inducted as Trustee following the upgradation of Polytechnic to Engineering College. In 1995 Dr Harish L Metha was inducted as Trustee on the demise of Dr C.L. Metha. In February 2015 Sri Dharmendra Savansukha was inducted as Trustee on the demise of Sri Ratanchand Savansukha.

PROPERTIES

Dhanraj Baid Charities gifted to the Trust property & land measuring 12.5 grounds in Mahalingapuram valued at Rs2, 59,000/- in 1972 as part of their Rs7, 50,000/- donation. The Trust acquired 25.33 acres of land for Rs 2,50,000/- in the period 1975 to 1978 and 6.08 acres for Rs. 3,60,000/- in 1981 in Thoraipakkam. Misrimal Navajee Munoth Jain Engineering College acquired 5 Acres of land for Rs33, 25,000/- in the year 2001. All the institutions belonging to the Trust are located in these lands.

THE INSTITUTIONS

The Trust established Dhanraj Baid Jain College in 1972. Dhanraj Baid Charities represented by its Trustee Sri Ratanchand Savansukha came forward with a donation of Rs7.5 lakhs partly in the form of property & partly as cash and made it possible to establish the Arts & Science College in Chennai. The college was named after seth Sri Dhanraj Baid.

The Trust established Dhanraj Baid Jain institute of Management in 1976. Both these institutions are located on land measuring 17.05 acres with a built up area of over 1,80,000 sq.ft.

The Trust established the Misrimal Navajee Munoth Jain Engineering College as a polytechnic institution in the year 1984 and upgraded it to an Engineering College in 1994. Sri Lalchand Munoth, Chairman of the Trust came forward with a donation of Rs Ten Lakhs in 1984 and a further donation of Rs Twenty Five Lakhs in 1994 and made it possible to realize the dream of late Dr C.L. Metha, the Secretary of the Trust and himself to establish Technical

college in Chennai. The college was named after the Chairman's father Late Sri Misrimal Navajee. This college is located in an extent of land measuring 16.86 acres with a built up area of over 3,49,000 sq.ft.

The Trust established the Misrimal Navajee Munoth Jain School of Architecture in the year 2013. This college is located on land measuring 2.50 acres and a building measuring 97,345sq.ft is under construction.

DONORS

Apart from the main donors after whom the institutions are named, a large number of philanthropists contributed handsomely. In the initial days (1972-1975) of establishment of Trust a group of 82 people donated Rs 8,33,186/- (including donations from Sri Champalal Savansukha family Trust, Rs 2,50,000/- Sri Kushalchand Galada Rs 51,000/-, Sri Suganmal Srisrimal, Dr C.L. Metha, Sri Lalchand Munoth, Sri S.M. Vasraj Jain, Sri Pukhraj Jain, Sri Nalli Kuppusamy Chetty, Sri P.G. Chengalvaraya Chetty Rs 10,000/- each and Sri Sundarlal Nahata Rs 5000/-) for establishment of the Dhanraj Baid Jain College.

In 1984 a group of 7 people donated Rs6,00,000/- (M/s. Kumbhat & Co., M/s. S. Devraj & Sons, Sri Sugachand Jain, Sri Nalli Kuppusamy Chetty, Sri P.G. Chengalvaraya Chetty, Rs1Lakh each and Sri Subhashchand Ranka, Sri Mohanlal Chordia Rs50,000/- each) for the establishment of the Misrimal Navajee Munoth Jain Polytechnic.

In 1997 a group of 11 people donated Rs 43, 00,000/- (M/s. Bhawarlal Bafna & Sons Rs15Lakhs, Munoth Communication Ltd, Sri Harish Uday Metha, M/s. Meghraj Sakaria & Sons, Sri Ravikant Choudhry, M/s. J.G. Group, Sri S. Shantilal Jain, Sri K. Shantilal Jain, Sri Bherulal R Jain and Sri Subhashchand Ranka (Rs 3 Lakhs each, Sri Prithviraj Kawad Rs1Lakh) as building fund for the Misrimal Navajee Munoth Jain Engineering College.

The Trust has also received donations from others over a period of time including Rs1, 00,000/- from Sri Manakchand Gouthamchand Bethala.

TRUSTEES OF TEAM TRUST

Sri. LALCHAND MUNOTH

Chairman

Dr Harish L Metha

Secretary: Administration

Sri R. Dayachand Savansukha

Sri S. Mahaveerchand Jain

Sri M. Shantilal Munoth

Sri Jaswant Mounth

Secretary: Finance & Secretarial

Sri Dharmendra Savansukha

Sri J. Pukhraj Jain

Sri K. Vinaychand Galada

MEMBERS OF THE GOVERNING COUNCIL

- | | | |
|---|---|---------------------------|
| 1. Sri Lalchand Munoth | - | Chairman |
| 2. Dr Harish L Metha | - | Secretary: Administration |
| 3. Sri Jaswant Munoth | - | Secretary: Academic |
| 4. Sri K. Subhashchand Ranka | - | Member |
| 5. Sri R. Dayachand Savansukha | - | Member |
| 6. Sri K. Vinaychand Galada | - | Member |
| 7. Sri L. Uday Metha | - | Member |
| 8. Nominee of AICTE (Head Quarters) | - | Member |
| 9. Nominee of AICTE (Southern Region) | - | Member |
| 10. Nominee of DOTE | - | Member |
| 11. Commissioner of Technical Education (Ex-Officio)- | | Member |
| 12. Dr. V. Saravanan, Nominee of State Govt. | - | Member |
| 13. Dr. D. Manjula, Nominee of Anna University | - | Member |
| 14. Dr C. Chandrasekar Christopher, Principal-in-charge | - | Member |

PROGRAMMES OFFERED

Affiliated to Anna University and approved by AICTE the Misrimal Navajee Munoth Jain

Engineering College offers the following Undergraduate and Postgraduate programmes.

UNDERGRADUATE PROGRAMMES:

1. B.E. Civil Engineering
2. B.E. Mechanical Engineering
3. B.E. Electrical and Electronics Engineering
4. B.E. Electronics and Communication Engineering
5. B.E. Computer Science and Engineering
6. B.Tech. Information Technology
7. B.Tech. Computer Science and Business Systems
8. B.Tech. Artificial Intelligence and Data Science

POSTGRADUATE PROGRAMMES:

1. M.E. Computer Science and Engineering
2. M.E. Structural Engineering
3. Master of Business Administration

DEPARTMENT WISE INFORMATION

1. CIVIL ENGINEERING

VISION	MISSION
To achieve academic excellence in various domains of Civil Engineering and to produce human resource to cater to the needs of the infrastructural developments of the country	<ul style="list-style-type: none">❖ To produce qualified Civil Engineers by continuously upgrading the infrastructure and also by providing ambience for achieving excellence in technical education and research.❖ To impart knowledge of fundamental principles and to make the students competent in the field of Civil Engineering.❖ To cultivate human values and ethics in our graduates.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To prepare the graduates to solve problems related to Civil Engineering from different scenarios and thereby making them successful in the field of Civil Engineering.
2. To produce employable graduates with the knowledge and competency in Civil Engineering complemented by the appropriate skills and attributes.
3. To provide innovative graduates with design and soft skills to carry out various problem solving tasks.
4. To enable the graduates to work as teams on multidisciplinary projects with effective communication skills and leadership qualities along with the right attitudes and ethics.
5. To produce graduates who possess interest in research and lifelong learning.

PROGRAMME SPECIFIC OUTCOMES

1. Ability to apply acquired core Civil Engineering knowledge to design and construct various optimized structures.
2. Ability to produce eco-friendly products using by-products of various processes for long term infrastructure with sustainable development.

Head of the Department:

Dr. C. Krishna Kumar- Professor

2. MECHANICAL ENGINEERING

VISION	MISSION
To enable the students to become competent Mechanical Engineers by inculcating the contemporary skills required for industrial and research development, and to ethically contribute towards the betterment of humankind.	<ul style="list-style-type: none">❖ To provide a platform for strong fundamental knowledge by adopting the state-of-the-art technology to compete globally.❖ To enhance industrial collaboration activities by keeping pace with technology.❖ To develop the required quality for contributing towards the upliftment of humankind through ethical values.

PROGRAMME EDUCATIONAL OBJECTIVES

1. Our graduates will have the ability to excel in the fields of manufacturing, design, thermal and interdisciplinary domains.
2. Our graduates will have the capability to update cutting edge technologies to meet the global challenges.
3. Our graduates will have the capability to innovate, design and develop products.
4. Our graduates will have the potential to pursue higher studies in the field of Mechanical Engineering and interdisciplinary courses.
5. Our graduates will have the ability to apply the gained knowledge to enhance the socio-economic status quo of the society.

PROGRAMME SPECIFIC OUTCOMES

1. Apply the acquired core Mechanical Engineering knowledge to design and manufacture products relevant/needed for society in an innovative way.
2. Able to practice eco-friendly mechanical systems by utilizing renewable energy.

Head of the Department:

Dr. J. Nithyanandam- Professor

3. ELECTRICAL AND ELECTRONIC ENGINEERING

VISION	MISSION
To create technically proficient individuals with good attitude and character to meet global standards of excellence across multiple domains in Electrical and Electronics Engineering and to serve the industry and society.	<ul style="list-style-type: none">❖ To equip the students with strong fundamental principles to enable them to acquire advanced technical know-how in domains of Electrical and Electronics Engineering.❖ To contribute towards the mutual progress of industry and institute by providing technically competent engineers.❖ To benefit the society by producing engineers who have an urge for continuous learning and to excel in their profession ethically.

PROGRAMME EDUCATIONAL OBJECTIVES

1. Our graduates will have the ability to formulate, analyze and solve electrical and electronics engineering problems using basic sciences and mathematics.
2. Our graduates will have the competency to acquire thorough knowledge and expertise in the theoretical and practical aspects of Electrical and Electronics Engineering.
3. Our graduates will have the potential to excel in multiple domains of electrical and electronics engineering such as, Electrical machines, Power systems and Power Electronics.
4. Our graduates will have the ability to apply the acquired cutting edge technologies towards inventions and also to become entrepreneurs.
5. Our graduates will face contemporary global challenges ethically and with a positive attitude.

PROGRAMME SPECIFIC OUTCOMES

1. To apply the acquired knowledge to identify, formulate, design and analyze complex engineering problems in the field of Power systems, Power electronics and its applications.
2. Able to practice eco-friendly electrical systems by utilizing renewable energy sources.

Head of the Department:

Dr. N.Gnanasekaran - Professor

4. ELECTRONICS AND COMMUNICATION ENGINEERING

VISION	MISSION
To impart technical education and career skills to our students and develop them technically and ethically so as to contribute to the advancement of the society and the humankind.	<ul style="list-style-type: none">❖ To inculcate strong fundamentals in basic science, mathematics and engineering concepts and thereby ignite the desire for continuous learning.❖ To educate future leaders by providing career skills and state-of-the-art facilities in all domains of Electronics and Communication Engineering.❖ To nurture ethical and moral values and thereby mold the students to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To facilitate a successful career in Electronics and Communication Engineering with a sound foundation in the Mathematical, Scientific and Engineering fundamentals necessary to formulate and solve engineering problems.
2. To provide thorough knowledge in Electronics and Communications domains such as Electronic Circuits and Design, Digital Signal Processing, Microprocessor and Microcontroller, Wireless communication, Networking and VLSI Design, with practical exposure.
3. To analyze the significance of experimental data by providing relevant engineering expertise in designing and conducting experiments.
4. To keep abreast of technological advancements by inculcating the habit of continuous learning.
5. To impart technical knowledge and ethical values that will help them to progress in their profession ultimately benefitting the society.

PROGRAMME SPECIFIC OUTCOMES

1. Ability to perform innovatively in the fields of Signal Processing, Embedded System, Communication system, Wireless Sensor Networks e.t.c by applying the acquired knowledge and be able to create an ideal platform to develop new findings with full aspirations.
2. Ability to derive skills to build an eco-friendly environment and launch new products using green technology that could meet the societal needs at large.

Head of the Department:

Dr. P. Venugopal - Professor

5. COMPUTER SCIENCE AND ENGINEERING

VISION	MISSION
Producing competent computer engineers with a strong background in the latest trends and technology to achieve academic excellence and to become pioneers in software and hardware products with an ethical approach to serve the society.	<ul style="list-style-type: none">❖ To quality quality education in Computer Science and Engineering with the state-of –the-art facilities.❖ To provide the learning ambiance that helps the students to enhance problem solving skills and to inculcate in them the Habit of continuous learning in their domain of interest.❖ To serve the society by providing insight and solutions to the real world problems by employing the latest trends of computing technology with strict adherence to professional and ethical responsibilities.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To equip the graduates with the clear understanding of basic science, mathematics and engineering fundamentals to meet the contemporary needs.
2. To train the graduates with the habit of identifying, formulating, analyzing and innovative designing for solving complex engineering problems in all computer science domains.
3. To provide relevant engineering exposure to real world problems while designing and conducting various experiments and to understand the significance of experimental data.
4. To take cognizance of social situation with strict adherence to the professional ethics when working as an individual or while leading a team.
5. To develop moral responsibility in the graduates to serve the society with strong inter-personal skills combined with expertise in soft skills.

PROGRAMME SPECIFIC OUTCOMES

1. Ability to meet the industrial standards, pursue higher education and become a successful entrepreneur in the field of Network, Data mining, Web development and services.
2. Ability to understand and analyze the core and interdisciplinary problems for developing innovative solutions that are sustainable, keeping in mind social concerns and encouraging technology transfer.

Head of department:

Dr N Saravanan – Professor

6. INFORMATION TECHNOLOGY

VISION	MISSION
To produce high quality, creative and ethical engineers and technologists who contribute effectively towards the ever advancing Information Technology field.	<ul style="list-style-type: none">❖ TTo educate the future software engineers with strong fundamentals by continuously improving the teaching, learning methodologies using contemporary aids.❖ TTo create a knowledge hub for Information Technology with everlasting urge to learn by developing, maintaining and continuously improving the resources/technologies.❖ TTo produce ethical engineers/researchers by instilling the values of humility, humaneness, honesty and courage to serve the society.

PROGAMME EDUCATIONAL OBJECTIVES

1. To provide strong foundation in mathematical, scientific & engineering fundamentals necessary to analyze, formulate and solve engineering problems.
2. To provide thorough knowledge in Information Technology domains such as Operating systems, Database management systems, Networks, Security, Embedded systems, Data structures, Programming languages, Computer architecture, Soft computing e.t.c with theoretical and practical training using contemporary aids.
3. To provide relevant engineering experience in designing and conducting experiments and to analyze the significance of experimental data.
4. To inculcate the habit of continuous learning and to adapt themselves to the technological challenges throughout their career.
5. To impart technical knowledge and ethical values to future software engineers that will contribute towards the professional development of the graduates and benefit the society.

PROGRAMME SPECIFIC OUTCOMES

1. Capability to apply standard and ethical practices, strategies and prototype development skills to excel in the domains such as Storage systems & Management, Networks, Security, Algorithm design, Image processing and Distributed system.
2. Ability to create an innovative career path as an employer/employee

Head of the Department:

Dr. N.Jaisankar - Professor

7. ARTIFICIAL INTELLIGENCE AND DATA SCIENCE

VISION	MISSION
To produce high quality, creative and ethical engineers and technologists contributing effectively for the ever advancing field of Artificial Intelligence and Data Science	<ul style="list-style-type: none">• To educate the future software engineers with strong fundamentals by continuously improving the teaching learning methodologies using contemporary aids.• To create a knowledge hub of Artificial Intelligence and Data Science with everlasting urge to learn by developing, maintaining and continuously improving the resources/Data Science• To produce ethical engineers/researchers by instilling the values of humility, humaneness, honesty and courage to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

- Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems
- Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.
- Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.
- Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PROGRAMME SPECIFIC OUTCOMES

- Enable graduates to design and harness the power of AI in broad application fields from vision to advanced autonomous systems
- Address skills required by data scientists to drive improvements in organizational performance
- Examine large amounts of data to uncover hidden patterns, correlations, insights, and help organizations harness their data to identify new opportunities
- Obtain expertise to turn actionable insights and cutting-edge technology into innovative products towards solving real-world problems
- Inculcate independent research ability that addresses fundamental problems

Head of the Department

Mrs A Jeyanthi – Associate Professor

8. COMPUTER SCIENCE AND BUSINESS SYSTEMS

VISION	MISSION
To produce high quality, creative and ethical engineers and technologists contributing effectively for the ever advancing field	<ul style="list-style-type: none">• To educate the future software engineers with strong fundamentals by continuously improving the teaching learning methodologies using contemporary aids• To produce ethical engineers / researchers by instilling the values of humility, humaneness, honesty and courage to serve the society• To create a knowledge hub with everlasting urge to learn by developing, maintaining and continuously improving the resources

PROGRAMME EDUCATIONAL OBJECTIVES

- Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems
- Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.
- Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.
- Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions

PROGRAMME SPECIFIC OUTCOMES

- Enable graduates to design and harness the power of AI in broad application fields from vision to advanced autonomous systems
- Address skills required by data scientists to drive improvements in organizational performance
- Examine large amounts of data to uncover hidden patterns, correlations, insights, and help organizations harness their data to identify new opportunities
- Obtain expertise to turn actionable insights and cutting-edge technology into innovative products towards solving real-world problems
- Inculcate independent research ability that addresses fundamental problems

Head of the Department

Mr N Chandrasekharan – Associate Professor

9. MANAGEMENT STUDIES

VISION	MISSION
To produce high quality managers and entrepreneurs who are creative, ethical and humble and who contribute continuously to the development of the society.	<ul style="list-style-type: none">❖ To create a knowledge hub of managers with everlasting urge to learn by developing, maintaining and continuously improving the resources.❖ To educate the future managers with knowledge, skills and abilities necessary to adopt to the continuously changing business environment.❖ To develop effective entrepreneurs, innovative corporate leaders and managers for facilitating and enhancing the global competitiveness of organizations through excellence in education, training and consultancy.❖ To produce ethical managers by instilling the values of humility, humaneness, honesty and courage to serve the society.

PROGRAMME EDUCATIONAL OBJECTIVES

1. To provide extensive knowledge in core management domains and other managerial functional areas with theoretical and practical exposure and project work.
2. To inculcate the habit of continuous learning and adapt themselves to the dynamic competitive business environment with moral values.
3. To facilitate future managers to possess relevant analytical, leadership and decision making skills to solve the business problems and to utilize the business opportunities.

Head of the Department

Dr P Abirami – Professor

SCIENCE & HUMANITIES

Head of the Department

Mrs G Sridevi – M.Phil., (PhD) – Assistant Professor

RESEARCH & DEVELOPMENT

Dr. N.K. Rannj B.E., M.E., PhD. – Asst Professor

PLACEMENT DIVISION

Mr. M.K.T.Nivaskumar B.Tech., M. Tech - Placement Officer

PHYSICAL EDUCATION

Mr.R. Ravikumar B.PEd., M.PEd., M.Phil - Physical Director

CAMPUS-WIDE NETWORKING AND MAINTENANCE DIVISION

Mr. C. Annadurai Bsc., M.sc., MCA., ME - Assos. Professor & Coordinator

Mr. R.M. Ajay Krishnan B.Tech - System Programmer

RULES & REGULATIONS FOR STUDENTS

GENERAL RULES

- Keep the campus clean and green
- Use the dustbins provided in the classrooms and college premises to discard papers and garbage
- Don't waste water and food items
- Switch off fans and lights when not in use in classroom/laboratories/ workshops
- Use only courteous and polite language and behave with decorum when talking to the faculty members and staff of the college and hostel
- Normal academic working hours are between 9.00 A.M and 3.40 P.M. All department meetings shall be conducted after 3.40. P.M.
- Use of mobile phone inside the college campus is strictly prohibited. If anyone is found using mobile phones, sending SMS, browsing on the internet inside the college, stringent action will be taken and the mobile phones will be confiscated and will not be returned.
- Loitering inside the campus during working hours is strictly prohibited.
- Students should not leave the college premises during class hours without written permission of the CA/HoD/Principal
- Students should be punctual in attending classes and other co-curricular and extracurricular activities.
- Late comers will not be allowed inside the classrooms
- Damage or destruction in any form to any college property will invite severe punishment. The cost of any damage so caused will be recovered from the students collectively if the responsibility for it cannot be fixed on any individual or group of individuals.
- Students should not write or carve names on the furniture, walls, tiles, boards, vehicles and automobiles etc., within the college premises.
- Pasting of papers, brochures, posters and other printed materials is not permitted anywhere inside the campus
- During games/library hours/laboratory hours, the classroom should be locked if bags are kept inside
- Students should take care of their belongings. The college will not be responsible for any loss of belongings.
- Shouting is not permitted in the college premises and absolute silence and discipline should be maintained in the classroom.
- The following acts of misconduct will result in immediate dismissal from the college:-
 - Assault on any person
 - Willful damage to college property

- Intimidation, coercion and/or interference with other students, misbehavior with other students and/or staff
- Smoking and consumption of tobacco products, intoxicants, alcohol and drugs are strictly prohibited inside the campus. If found using any of these, it will lead to immediate dismissal from the college.
- Weapons must not be brought into , or kept within the campus.
- Students should not involve themselves in any political or religious activities inside the campus. Students are forbidden to organize or attend any meeting in the college or collect money for any purpose without prior written permission of the principal.
- No student shall take part in any anti-social or subversive activities. No student shall be a member of any organization or association not concerned with academics, without prior written permission of the principal.
- No celebration of festivals, birthdays or similar events is permitted among students during college hours or in the campus or college bus.
- **No outside food and non-vegetarian food is permitted.** Students are not to consume any drinks or eatables inside the classroom or in any common area of the college campus. Students are to take food provided by the management in the lunch hall.
- Foot boarding must also be avoided.
- All two wheeler users must wear helmet.
- Over speeding inside the campus is prohibited. Vehicles should be parked at the central parking lot in places earmarked for each vehicle. Parking of vehicles in places other than the central parking lot is totally prohibited.

DISCIPLINARY RULES

- The college gives utmost priority to discipline and every student is bound to follow the rules and regulations of the college and maintain strict discipline.
- Students should wear/display their identity card prominently while they are within the campus and while travelling in the college bus. The security/home guard/faculty will not permit any student inside the campus without their identity card. It should be shown to the security/home guard/faculty whenever it is demanded.
- Each student must fill the “Student’s response form” (pg) available in the academic calendar immediately on joining the college and forward it to the principal through the HOD. Subsequent changes in the details provided should also be reported immediately, without fail.
- Students will promptly stand to solemn attention when Jain prayer song, ‘Tamizhthai Vazhthu’ and National Anthem are played every time.

DRESS CODE FOR MALE STUDENTS

- Hair should be neatly cut and well groomed (Long hair not permitted).
- Shall be clean – shaven.
- Shall wear washed, pressed pants with decent shirt full sleeve (No folding of full sleeve) / half sleeve neatly tucked in and well polished formal shoes.
- Multi-pocket pants, T-shirts, banians, jeans/pants similar in appearance to jeans and cargo pants are not permitted.
- Exhibition of unwanted designs with flowers, cartoons or writings or phrases on either shirt or pant are not permitted. Multi-pocket pants and shirts are not permitted.
- Wearing of ear rings is not permitted unless there is prior permission from the Principal with genuine reasons.

DRESS CODE FOR FEMALE STUDENTS

- Saree or churidhar with dupatta pinned to the kurta.
- .Sleeveless kurtas/blouses, high slit kurtas,, short kurtas and single pleat dupatta, leggings are not permitted.

CODE OF CONDUCT DURING PROGRAMMES/ EVENTS/ CELEBRATIONS/ FUNCTIONS

- All functions – cultural, events, seminars, meetings, training /classroom sessions etc.demand discipline and students must follow the dress code.
- Discipline must be maintained while attending functions like college day, graduation day and sports day etc.
- Maintain absolute silence until the meeting/function is over
- Be seated before the commencement of the meeting
- When the chief guest/VIP enters the auditorium, the audience should stand and welcome. They should sit only after the chief guest is seated.
- Students in the audience can leave the auditorium only after the chief guest/VIP leaves the auditorium.
- Under the government's educational rules, the principal has full power to inflict full punishment on errant and defaulting students for lack of attendance, loss of term certificates etc. The punishment could be fine, suspension, expulsion, etc. This is in order to maintain discipline and punctuality.

RAGGING:

Ragging in any form is totally banned and is punishable as per the government order (refer page no.8). If any student is found to be indulging in any sort of ragging or harassment of

juniors or other fellow students, inside or outside the campus, bus, hostel; he/she will be dismissed immediately from the college, and criminal action will be taken against them as per the rules.

ACADEMIC STANDARDS

- Students are expected to read notices/circulars displayed on the college/department notice boards. Ignorance of not reading any notice/circular thus displayed shall not be accepted as an excuse failing to comply with the direction contained in it.
- Students should adhere to the safety regulations in workshops, laboratories and during industrial visits.
- Atleast one industrial visit will be arranged for a semester, during which the students should be in proper dress code with ID card.
- All record books, observation notebooks, classwork notebooks for laboratory/theory classes should be written by the students in their own handwriting.
- Students have to take without fail all the necessary items such as hall ticket, admit card, pen, pencil, calculator, scale, eraser etc., to the test/examination hall.
- Printed progress reports will be issued to every student indicating his/her percentage of attendance and marks secured in the test and university examinations. The student must obtain the signature of his/her parent and return it to the class advisor in a week's time. If the progress report is lost, replacement of it will have to be made by paying appropriate administrative charges as decided by the college.
- One representative for boys and one representative for girls will be selected by the HoDs to represent the academic/administrative and mess related issues. These representatives will attend meetings organized by the principal without fail.
- Girls & Boys will be seated separately during classes or during functions in the auditorium/Open Air Auditorium.
- If the staff has been unable to take a class or come to the class (due to unavoidable circumstances) the class representative will inform the HoD concerned, who will take further action.
- Students will be responsible for all equipment entrusted to them in the laboratory. Students should not cause any damage to any property, equipment, instruments, tools etc., of the college. An amount in the form of breakage towards general maintenance, is payable by each student at the end of the academic year, prior to examinations. In case of any damage, the actual cost will be recovered from the student along with the fine.
- Class cum Mess representatives meeting with the principal will be held once in a semester.

- Representation of complaints and grievances may be made individually to the principal through the head of the department.

FEES

All fees due to college are to be paid within the due dates. No extension of time shall be granted. In case of failure the name of the students concerned will be struck off from the rolls.

LEAVE/ON DUTY/PERMISSION RULES/ LEAVE RULES

- Applications for leave shall be addressed to the principal and submitted to the HoDs (sample attached on page no.).
- In case of sickness or injury, intimation is to be given to the HoD over telephone or email or letter followed by a formal leave letter with an authorized medical certificate before the student attends the classes after availing leave.
- Any unauthorized absence will attract punishment. Absence without leave or permission for any part of a working day shall be considered as absence for the whole day.
- Latecomers in the morning will not be allowed unless prior permission or suitable intimation is given to the HoD concerned.
- On Duty will be recommended/initiated by the controlling officer and will be granted by the respective HoD of the department concerned depending on the genuineness of the participation in cultural/ paper presentation/inter collegiate competitions etc through the principal. No On Duty will be granted for practice.
- Students representing the college in co-curricular or extracurricular activities should apply to the principal for “On Duty” in a prescribed format with a recommendation of the faculty in-charge three days in advance. Only two days on duty per semester will be permitted as per the rules.
- Students will not be permitted to go out of the college from 9.00 A.M to 3.40 P.M. If a student wants to go out of the college between these times due to unavoidable circumstances, he/she should obtain a permission letter from the HoD and hand it over to the security office, after getting approval from principal. Only then he/she will be permitted to go out after making an entry in the students’ permission register.

ATTENDANCE

- Students shall be regular and punctual in their attendance and every student is expected to put in 100% attendance in both theory and practical classes. Due credit for attendance will be given as part of the internal assessment marks.

- **Students must be present for all tests and events conducted by the college.** Dates of unit tests/ model exams will be intimated by the respective HoDs and will be available in the college website.
- Students must secure not less than 85% of overall attendance in a semester. However, a candidate who sure attendance between 75% to 85% only in the current semester due to medical reasons, hospitalization/ specific illness or due to participation in college/university/state/national/international level sports cultural events with prior permission of the principal, shall be given exemption from the prescribed attendance requirement and he/she shall be permitted to appear for the current semester examination.
- **It will be considered as gross indiscipline, if the students absent themselves on the first and the last working day of each semester.**
- Attendance shall be marked during all the class hours and during practical classes every day.

OFFICIAL APPROVALS FROM THE PRINCIPAL

In order to get a certificate from the principal, the following procedures have to be followed:-

- ✓ A requisition letter must be written with a recommendation from the class advisor and the HoD. It should be handed over to the principal's office.
- ✓ The office requires atleast two days to prepare and dispatch the necessary certificates.

All routine requirements and requests must be addressed to the principal, neatly written and given to the administrative office through the HoD for processing. They need not meet the principal for this purpose. *A letterbox is provided in the office for this purpose.*

Time schedule to meet the Principal

Parents:	9.00 a.m. - 10.00 a.m. (except Mondays)
Visitors, Suppliers and Students:	3.00 p.m- 4.00 p.m (except Tuesdays)

GUIDELINES FOR ANNA UNIVERSITY THEORY EXAMINATIONS

A INSTRUCTIONS TO CANDIDATES

1. Proper dress code as specified by the college must be followed. Strict silence should be maintained in the examination hall. Students are prohibited from loitering in the verandah or near the examination hall.
2. *Students are permitted to write the University Examinations only with the authorized Hall tickets. If the Hall ticket is lost, the student should write a requisition letter to the Chief Superintendent/Principal for the issue of duplicate Hall ticket. A fee of Rs 100/- has to be paid. Once the duplicate Hall ticket is issued, the original Hall ticket is invalid. Duplicate Hall Ticket will be issued only one time in the semester.*
3. The seating arrangements for the examination of the day will be displayed on the examination notice board near the college main entrance.
4. Candidates are expected to be in the examination hall at 9.45 am for the morning session and at 1.45 pm for the afternoon session.
5. Candidates should keep their bags only in the designated places notified by the examination cell.
6. **PROGRAMMABLE CALCULATORS, CELL PHONES AND PAPERS ARE NOT ALLOWED INSIDE THE EXAMINATION HALL.**
7. *Candidates should produce the hall ticket and college I.D card to the hall superintendent at the entrance of the examination hall and should be seated according to the register number. No candidate is permitted to alter the seating arrangement without the concurrence of the Chief Superintendent of the examination.*
8. The answer book will be supplied to the candidate once the candidate occupies the allotted seat and no additional answer sheet will be supplied thereafter.
9. The candidate is expected to take his / her seat atleast 10 minutes before the commencement of the examination
and is not permitted to leave the seat till the completion of prescribed timing.
10. In case of any unavoidable circumstances, candidates shall be permitted to enter the examination hall up to 30
minutes from the commencement of the examination. No candidates shall be permitted to leave the examination hall
earlier than 45 minutes from the commencement of the examination.
11. The question paper will be distributed to the candidate only after the candidate resumes his seat.
12. Candidates are expected to bring their own stationary including scientific calculator and will not be allowed to borrow from others in the examination hall.
13. Candidates are not allowed to bring books of any kind to the examination hall.
14. Candidates found in possession of answer books of any other candidate or any book or portion of book or manuscript paper of any description or communicating or copying from other candidate or communicating with any person inside or outside the examination hall will be treated under malpractice, and will be handed over to the appropriate authorities.
15. Clarks Mathematical Tables, Physical Tables and other tables, if mentioned in the question paper, will be supplied by the Hall Superintendent to the candidates on request.

16. No separate sheet will be provided for the rough work. All rough work shall be done at the sheet provided at the end of the answer booklet.
17. Candidates are forbidden to ask any questions relating to the question paper, regarding the explanation or correction or typographical error to the Hall Superintendent or fellow students
18. Before surrendering the answer book, the candidates must verify the register number entered in the title page of the answer book, the college seal and signature of the Hall Superintendent.
19. In order to hand over the answer book, the candidate should stand up until the Hall Superintendent collects the answer book from the candidate.
20. After handing over the answer book, the candidates should leave the examination hall immediately and must not be found loitering around the examination hall.

B . SYSTEM OF EXAMINATION AS PER ANNA UNIVERSITY GUIDELINES

1. Performance in each course of study shall be evaluated based on
 - (i) Continuous internal assessment through the semester and
 - (ii) An University examination at the end of the semester.
2. Each course, both theory and practical (other than project work) shall be evaluated for a maximum of 100 marks.

The project work shall be evaluated for a maximum of 200 marks.

 - i. For all theory and practical courses other than project work, the continuous internal assessment will carry 20 marks
while the University examination will carry 80 marks.
 - ii. For project work, the continuous internal assessment will carry 40 marks while the University examination will carry 160 marks.
- 3 The University examination (theory and practical) of 3 hours duration shall ordinarily be conducted between October
and December during the odd semesters and between March and May during the even semesters.
- 4 The University examination for project work shall comprise of evaluation of the final report submitted by the project group (of not exceeding 4 students) by an external examiner followed by a viva-voice examination conducted separately for each student by a committee consisting of the external examiner, the guide of the project group and an internal examiner.
- 5 For the University examination in both theory and practical courses, including project work, the internal and external examiners shall be appointed by the university.

C . PROCEDURE FOR AWARDING MARKS FOR INTERNAL ASSESSMENT

For all theory and practical courses the continuous Internal assessments shall be for a maximum of 20 marks (consisting of 15 marks for tests / experiments and 5 marks for attendance) and for project work the continuous assessment shall be for a maximum of 40 marks (consisting 35 marks for project assessment and 5 marks for attendance). The above continuous assessment shall be awarded as per the procedure given below:

Sessional marks entirely depend on three tests and attendance as per Anna University guidelines. Therefore students are advised to put in cent percent attendance and attempt all the tests.

C1. Tests / Experiment / project assessment

The 15 marks for theory and practical courses (35 marks for Project work) shall be awarded as given below.

i Theory courses: Three tests each carrying 100 marks shall be conducted during the semester by the Department / College concerned. The total marks obtained in all tests shall be proportionately reduced to 15 marks and rounded to the nearest integer (This also implies equal weightage to all the three tests).

ii Practical courses: Every practical exercise / experiment shall be evaluated based on conduct of exercise / experiment and records maintained. There shall be at least one mid – semester test. The criteria for arriving at the internal assessment marks (15 marks) shall be decided based on the recommendation of the class committee and shall be announced at the beginning of every semester by the Principal.

iii Project Work: The Principal shall constitute a review committee for each branch of study. There shall be three assessments (each 100 marks) during the semester by a review committee. The student shall make presentation on the progress made by him / her before the committee. The total marks obtained in the three assessments shall be proportionately reduced and rounded to the nearest integer. (This also implies equal weightage to all the three assessments).

D.FINAL YEAR PROJECT WORK

1. Time allotment: 2 days / week for final semester project. 3 hours / week for all other projects.
2. In-house project is recommended for the project hours and will be guided by internal guide / project coordinator.
3. Selection of final semester project shall be based on the curriculum which the student has undergone during the first seven semesters of his / her degree course.
4. The department will provide the facilities for all in-house projects.
5. The project should be one which is demonstrable to assess the project on an end to end basis.
6. The project titles could be suggested by the students. However every title should be approved by the HOD.
7. Project coordinator will be nominated by the Head of the Department and he / she is responsible for evaluating the progress of project.
8. For compliance of project work, regulations, evaluation / review (presentation / report) please refer to college circular No. CAO /A1/64/2005, dated 22.03.05, kept with all HODs.

9.Attendance: The remaining 5 marks for attendance shall be awarded as given below:

THEORY, PRACTICAL COURSES AND PROJECT WORK

76% to 80% of attendance - 1 mark

81% to 85% of attendance - 2 marks

86% to 90% of attendance - 3 marks

91% to 95% of attendance - 4 marks

96% to 100% of attendance - 5 marks

REQUIREMENTS FOR APPEARING FOR SEMESTER EXAMINATION

A candidate shall normally be permitted to appear for the University examination of the current semester if he / she satisfies the semester completion requirements (subject to clause 3.1 & 3.2) and has registered for examination in all courses of that semester. Registration is mandatory for current semester examinations as well as arrears examinations failing which the candidate will not be permitted to move to the higher semester.

E. REQUIREMENTS FOR COMPLETION OF A SEMESTER

A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

- 1 Every student is expected to attend all classes and secure 100% attendance. In case of unavoidable reasons such as medical / participation in sports / personal, the student is expected to attend at least 85% of the classes
- 2 Therefore, he / she shall secure not less than 85% of overall attendance in that semester taking into account the total number of periods in all courses attended by the candidate as against the total number of periods in all courses offered during that semester.
- 3 However, a candidate who could secure attendance between 65% and 75% only in the current semester due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Principal shall be given exemption from the prescribed attendance requirement and he / she shall be permitted to appear for the current semester examinations.
- 4 Candidates who do not complete the semester (as per clause 3.1) will not be permitted to write the University examination at the end of the semester and will not be permitted to go to next semester. They are required to repeat the incomplete semester in the next academic year.

DURING PRACTICAL EXAMINATION

1. Candidates should follow proper dress code as specified by the college, during practical examinations.

2. Candidates must have obtained a Bonafide Certificate from the HOD well in advance before the commencement of the practical examination.
3. Candidates must see the notice board to know the timetable for the practical examination.
4. Candidates must take the practical examination ONLY in the time slot allotted to the candidate.
5. Candidates should bring their stationery. But answer sheets will be issued by the examiners when the candidate enters the laboratory to take-up the practical examination.
6. Candidates should submit the record notebooks when entering the laboratory to take up the examinations and can take back their record notebooks when they leave the laboratory on completion of the practical examination.
7. Candidates should carefully follow the instructions given by the examiners at the time of starting of the examination.
8. Candidates should carefully handle the laboratory equipments during the experiments in the laboratory.
9. Candidates must show the results to the examiners, then switch off the power supply and handover the components/ equipment properly.
10. Strict silence should be maintained in the laboratory during examination.
11. Possession of any kind of material leading to malpractice is to be strictly avoided

PLACEMENT POLICY

1. If the college facilitates the Training cum Employment Offer at a fee to the student, and the student accepts the same, the college is in no way responsible or liable thereafter for any default by the company.
2. Students who have been recommended by the college for higher education will not be eligible for placement assistance.
3. Students will have the option of attending or not attending any interview process by any company.
4. If any student expresses his / her willingness to attend the interview process of any company, he / she should complete the process until selected or rejected. He / she should not drop out at the mid way.
5. After having opted to attend the interview process, if the student remains absent, it will be considered as indiscipline and he / she will not be given any further placement assistance.
6. The Training or Employment Offer given by the company should be accepted within the time frame stipulated by the company. Otherwise it would be considered that the student has rejected the offer and he / she shall not be eligible for further placement services.
7. If an offer is accepted by the student he / she shall not be allowed to participate in further interviews as per clause 4 above.
8. Those students, who are not interested in placement either due to intentions of higher study or due to their own business proposal, should inform the college before the end of the semester.
9. For any off-campus interview organized by the college, the students should enroll at the placement department before attending the interview.
10. It is the sole responsibility of the students to look for the various notices on the Notice Board regarding the placement activity.

11. Students should maintain the decorum of the college and follow the standard code of dressing at the time of interview both on – campus and off - campus.
12. If there is any ambiguity in any aspect, the Principal's decision shall be final.

TRANSPORT FACILITIES

The college is located well within the operational jurisdiction of Metropolitan Transport Corporation, Chennai. It is located within 6 kilometers from TIDEL Park and Thiruvannamiyur – MRTS railway station. However in order to ensure convenient travel and punctual attendance, college buses are operated in 21 routes covering city and suburbs of Chennai for conveyance of students and staff members of the college.

TRANSPORT RULES AND REGULATIONS

1. The bus routes in each academic year shall be displayed on the Transport Department Notice Board. The routes are subject to alteration, if needed due to operational contingencies.
2. The Transport facilities are optional for students and the charges are fixed irrespective of the bus routes used. The annual bus fee is subject to change and the decision of the college management is final in this regard.
3. Students requiring bus facility should submit appropriate request in the prescribed format along with DD for annual bus fee in favour of Misrimal Navajee Munoth Jain Engineering College and one stamp / passport size color photo to the Manager -Transport, at least a week before the commencement of each academic year.
4. Allotment of bus routes to students will be made on first come first served basis only.
5. Students and staff must possess a valid bus pass while travelling in the college bus. Failure to do so will lead to stringent action.
6. Students and staff members should be present at the boarding point 10 minutes before the arrival time of the bus.
7. Students should line up in a queue and board the bus when there are a group of students at any boarding point.
8. Students should sit in the seats allotted to them as soon as they board the bus, ie. girl students in the front row and boy students in the rear row seats.
9. Students should not travel as standees.
10. Students should not travel on the Foot Board. They should not misbehave in bus.
11. **Students should produce the Bus Pass for verification whenever any staff of transport department or faculty demands.**
12. Students must observe silence while travelling in the bus.
13. Students should not cause inconvenience of any kind to other students, staff, or driver.
14. **Severe action will be taken against students found misbehaving inside the college bus.**
15. **Eatables are strictly prohibited inside the college bus.**
16. **Students should not board or alight the bus at points other than the scheduled boarding or alighting points given in the bus pass.**
17. **Students should not board or alight from the bus while it is in motion.**
18. Students should observe all traffic rules while travelling in the college bus.

19. Once the annual bus fee is paid and the bus pass is issued the same will not be refunded under any circumstances.
20. Change of routes by students and staff members is strictly not permitted. However, the same can be permitted under special and unavoidable circumstances with prior approval of the Principal.
21. Due to unavoidable circumstances, the college bus does not arrive at any boarding point, it is the responsibility of the students / staff to make their own arrangement to reach the college.
22. If there is any breakdown of the bus while travelling, the students and staff should make their own arrangements to reach the college.
23. If the bus pass is lost, the students have to apply for a duplicate bus pass along with a fee of Rs 100/- to Manager – Transport.
24. Lost and found articles must be handed over to the manager - transport or security officer.

DR C. L. METHA CENTRAL LIBRARY

Dr. C.L.Metha Central library has an exhaustive collection of books and journals in both print and electronic format. To satisfy one of the laws of Library science, “Library is a growing Organism”, the library collection is augmented on a regular basis. Currently the library is equipped with 59428 volumes of books, with 13559 titles on engineering, science, technology, management humanities disciplines. The library subscribes to Elsevier-Science Direct (Engineering +Computer science) packages for our library which covers 275 international journals which were indexed with leading indexing and abstracting databases like Scopus and Web of science. Also the library subscribes to 68 national journals in print published by reputed institutions across the nation. The library has access to 41500 Video lectures comprising 433 Web courses offered by the National Programme on Technology Enhanced Learning (NPTEL). Apart from that the library has access to e-resources from National Digital Library (NDL) and Developing Library Network (DELNET). The institution is member of various reputed libraries and eminent societies like Institution of Engineers(India), Institution of Electronics and Telecommunication Engineers, Structural engineering research centre(SERC), Indian Concrete Society, Madras Management Association, British Council of India, etc. The library has a separate stock of more than 6000 volumes of books under Book Bank Category which covers all disciplines of engineering and technology offered by the institution.

LIBRARY TIMINGS:

Monday to Saturday - 8:35 a.m. to 6:00 p.m.

FACILITIES PROVIDED

1. Reference
2. Xerox

3. Internet & Email
4. Video
5. CD and CD-ROM
6. Library Networking (MALIBNET & DELNET)
7. Book Bank (SC & ST)
8. Book Bank (Economically weaker section)

INSTITUTIONAL MEMBERSHIP

S.NO	NAME OF THE INSTITUTION
1.	British Council Library
2.	Computer Society of India
3.	Anna University Library
4.	DELNET
5.	Structural Engineering Research Centre
6.	Institution of Electronics and Telecommunication Engineers (IETE)
7.	National Programme on Technology Enhanced Learning (NPTEL)
8.	National Digital Library

AUTOMATION OF LIBRARY

The library is fully computerized with a provision for renewal or reservation of resource materials through internet. This will facilitate speeding up the circulation process, including reservation of books and to help the members to search for information materials expeditiously.

1. IMPORTANT RULES OF THE LIBRARY

5. Books can be borrowed only against smart cards. The numbers of books the members are eligible to take are as follows:

Teaching staff - 8 Books

Non teaching staff - 2 Books

UG student - 4 Books

PG students - 7 Books

2. Members are responsible for all the books borrowed on their smart cards.
3. Loan period is 14 days for students and 90 days for staff.
4. Reference books will be issued to all the members for one day only. It should be returned the very next day by 10.20 a.m.
5. Back dated periodicals will be issued only to teaching staff for a period of 14 days.
6. For the belated return of the books, the following rates of overdue charges will be levied from both students and Staff.

- 50 Paise per day per book / journal up to 7 days.
 - Rs 1 /- per day per book / journal from 8th day to 60th day@ Rs 5 /- per day per book / journal from 61st day
 - Rs 5 /- per day per book / journal for overnight issue of reference books.
7. Members, before leaving the counter, must make sure if the books which they intend to borrow are in good condition and the damage noticed should be immediately reported to the Librarian, failing which the member to whom the book was issued will be held accountable for the damage. If the issued book is lost, then that shall be reported immediately to the library and it shall be replaced by another good copy. Otherwise, twice the cost of the book plus overdue charges, if any, will be recovered.
 8. Members are accountable for any damage done to library materials.
 9. Strict silence shall be observed in the library.
 10. Users should keep the personal belongings and other books, papers, files, bags, etc. outside the library in the space provided and they should be taken back while leaving the library.

CAMPUS WIDE NETWORKING AND MAINTENANCE DIVISION (CNM)

INTERNET CONNECTIVITY

The Campus is networked with more than 800 computers and Internet is provided to more than 500 computers with the bandwidth of 50MBPS - leased line from Airtel telecom.

An exclusive Common Computer Centre with 30 computers has been set up for students and staff to access.

IDENTITY CARDS

The College provides identity cards to staff and students that can be accessed to the administrative software of our college.

Note: Replacement of identity card will be made on Payment of Rs. 200/- per card.

Website:

1. The updated information can be accessed through the URL <http://www.mnmjec.ac.in> Mail solution is provided to all our staff members in our domain.

MEMORANDUM OF UNDERSTANDING

Misrimal Navajee Munoth Jain Engineering College signed a Memorandum of Understanding with Apollo Foundation under a comprehensive programme SHINE, a “Student Health Initiative” on 5th of June 2015.

The college collaborated with Apollo Foundation to provide a comprehensive health package to the staff and students of the institution. This programme aims at inculcating habits of discipline, focus and moderation that will lead to a life time of good health among students of educational institutions. This programme shall deliver services related to health screening, health education and training, administration of first aid room and accident insurance coverage to the students of the institution at a nominal rate and free of cost to staff members and certain under privileged students who are economically backward.

The following services are rendered by Apollo Foundation under the SHINE programme.

- To set up first aid room in the institution. A trained nurse will be available to provide services.
- To provide ambulance services, whenever necessary.
- The SHINE services will be provided during the working hours of the institution. Apollo shall provide
- SHINE help line numbers for Emergency calls and for appointment coordination for appointments at Apollo institution.
- Health screening will be conducted once in every academic year.
- Information literature in Tamil and English will be distributed to the students on health issues and talks on health issues and training programme will be conducted.
- The staff members will be given training on basic first aid skills and will be certified after completion of the training.
- Health records will be maintained. The records will be returned to the members concerned on expiry of the MOU.
- SHINE card holders will be given 15% to 20% discount on health check up, out-patient investigation, on purchase of medicines, room rent and on X-ray.

The SHINE members will be entitled to accident insurance coverage of Rs. 1, 00,000 /- specifically for in-patient hospitalization due to accidents at any Apollo hospital in Chennai, and Rs.1, 00,000 /- in case of loss of life.

OTHER FACILITIES

1. TEMPLE

There is a temple for Lord Ganesh on the college premises named AMIRTA KALASA VINAYAGAR TEMPLE where Poojas are done daily.

2. DEPARTMENT OF PHYSICAL EDUCATION

We have well maintained playgrounds catering to international standards for track and field events. Basketball, volleyball, ball badminton and kabaddi have two courts each, one for men & another exclusively for women. We have cricket, football & hockey courts of International standards. In addition to outdoor courts, we are well equipped with flood light arrangement for carom, table tennis, shuttle for both men and women. The department is ably assisted by a Sr. Asst. Physical Instructor. We encourage both men & women to practice and participate in all games & sports activities. Both boys and girls take keen interest in

going camps. We represented our college in HOSUR 2005 (TIES) and Dharmapuri 2008 (TIES). We encourage students in National Sports Organization (N.S.O) to go for camps in gymnastics, yoga, judo, boxing and power lifting facilitated by us. The department has a well-equipped Gymnasium with modern equipments. TIES 2007 was held from Feb-11th - 24th and it was hosted by Misrimal Navajee Munoth Jain Engineering College.

3. DEPARTMENT OF RESEARCH & DEVELOPMENT

The Department of Research and Development provides the opportunity for the students and faculty to incorporate the emerging trends in Research and Development activities with respect to their discipline. All the departments have well experienced enriched, expert coordinators to organize the Research and Development activities. The responsibilities and activities include:

1. Developing the thrust in research capacity and capability.
2. Expansion in research partnerships and Universities and industries.
3. Thrusting research interests to external organizations, including those in the academic and commercial sectors.
4. Coordinating in arranging webinar & Technical guest lecture.
5. Coordinate in organizing conference / seminar / workshop etc.
6. Directing the departments in submitting of funded project proposal.
7. Managing the professional bodies.
8. Synchronizing the industrial consultancy works.

After the college hours, (from 3-20 p.m. - 5.00p.m.) students are being trained on circuit designing and hardware. Hands-on-practice is provided. Students are motivated to present a paper on National and International Conferences. They are also motivated to participate in hardware project competitions.

4. STUDENT COUNSELLING

Every student is attached to a faculty member who will act as the student counsellor for guiding & directing him / her in academic and personal development to obtain academic excellence with professional competence and sound character. Apart from this, we have a counsellor for the benefit of students and staff and also a counsellor from Apollo shine.

5. TECHNICAL ASSOCIATIONS

- **ISTE & International Students Chapter**

ISTE (Indian Society for technical Education) Student chapter, dedicated to the promotion of quality and high standards in technical education has been opened in the college for the benefit of students and staff.

- **Institute Of Electrical And Electronics Engineering –Ieee (Student Branch)**

IEEE (Student branch) was established during the academic year 1999-2000 for the benefit of our students and staff. Every year deserving students from each branch will be enrolled as members of IEEE Student's Branch on payment of the fee for the students by the college. Prof. T.S. Rajkumar, Associate Professor (ECE) is the student counselor.

32 magazines are received under the above scheme.

- **SAE INDIA Collegiate Club**

"Society of Automotive Engineers India Collegiate Club" has been functioning effectively in the college. About 70 students have enrolled themselves as members. This club provides a platform for both students and staff to update their knowledge in their field of Automobile and Aerospace engineering.

- **IPE Student Chapter**

"Indian Institute of Production Engineers Student's Chapter" has been actively involving in imparting knowledge in various latest trends in manufacturing processes. About 40 students have enrolled as members of this chapter.

- **Computer Society Of India (CSI)**

Computer Society of India has been actively functioning in the college since 1998. Every year three faculty members are given membership which enables them to apply for assistance to attend international conferences and also to publish articles in CSI Communications and Transactions.

- **ICI Student Chapter**

"Indian concrete Institute" has been functioning effectively in the college. About 100 students have enrolled themselves as members. This club caters to the needs of the students involved in working with concrete.

- **IETE Student Chapter**

The Institution of Electronics and Telecommunications Engineers has been actively involving in imparting knowledge in the field of Electronics and Communication. Around 250 students have enrolled themselves as members.

To broaden the spectrum of knowledge of the students and for providing an insight into the practical aspects of the theory taught in the class, the following associations are functioning in the college.

1. Mechanical Engineering Association
2. Electrical & Electronics Engineering Association
3. Electronics & Communication Engineering Association
4. Computer Science & Engineering Association
5. Information Technology Association
6. Civil Engineering Association

One of the major objectives of such associations is to invite eminent personalities to speak on emerging trends in technology which would expose the students to the latest information.

6. PARENT – TEACHERS' ASSOCIATION

This association functions with the objective of ensuring a better interaction and co-ordination among the parents, teachers and the management for solving the problems, for betterment of the college. Several issues brought out during the meetings have been resolved to the satisfaction of stake holders. The PTA meeting is held once in each semester.

7. ALUMNI ASSOCIATION

The college has an Alumni Association, which involves the passed out students to maintain good fellowship amongst themselves and good relationship with the Alma Mater, for the development of career prospects of the students. This association further facilitates better Institution – Industry relationship for the benefit of the students and college.

8. PLACEMENT & TRAINING

This is a very active division under the department of Management & Placement Services. The focus is to coordinate in –campus and off - campus interviews for students’ placement by developing their soft skills.

9. CULTURAL CLUB

The Rapture cultural club consists of students of all branches and years. This club caters to the talents of the students & interests in cultural activities like adzap, adaptune, solo dance, group dance, light music etc. Similarly cultural festivals organized by other institutions are welcomed and students are sent for the same.

Provisions are made for students to participate in cultural activities in order to improve and develop their personality. The college organizes cultural festivals on a State / National level to encourage students to exhibit their talents, shed their stage fear and ensure a good placement.

10.MUSIC CLUB

This club aims at developing the talents of students in music, orchestra, drama and other cultural contests.

b. PHOTO CLUB

The Photo Club is an exclusive club for students and staff who are interested in the various aspects of photography and related technologies like Photoshop etc. The club organizes workshops, seminars, exhibitions and competitions every year for the members of the club as well as other interested participants.

SOCIAL & COMMUNITY SERVICE ACTIVITIES

11. ROTARACT CLUB

The Rotaract Club of Misrimal Navajee Munoth Jain Engineering College is sponsored by Rotary Club of Adyar. Abiding by the theme “Serve to Achieve”, the Rotaractors of MNMJEC conduct various activities to serve the needs of the people. The Signature activities are:

- ❖ Sangamam- a platform to exhibit talents of Government school children.
- ❖ Vazhikaati-a cancer guidance session
- ❖ Kalvi- a tutoring programme for children at an orphanage.
- ❖ Dark is Divine-an anti-racism programme
- ❖ Polio immunization programme
- ❖ Dental and General Medical Camp
- ❖ Blood Donation Camp

12. NSS & YRC– NATIONAL SERVICE SCHEME & YOUTH RED CROSS

A unit of NSS and YRC functions in the college with a view to channelize the abundant bubbling energies of the students and to utilize them for the welfare of the society and the Nation.

OBJECTIVES

- To work among the people.
- To engage in creative and constructive social activities.
- To enhance one's knowledge of the self and community through consultation with reality.
- To put one's education in practical use in mitigating some of the social problems.
- To gain skills in the exercise of democratic leadership.
- To gain skills in programme development to enable one to get self employed.
- To improve the overall personality.

TECHNICAL CLUBS

DEPARTMENT OF ECE

- Faculty Innovative Club
- Android Club
- Electronic Club
- Robotix Club
- Makers Club
- Debate Club

DEPARTMENT OF CSE

- iClub
- IGNIS Club
- BLUE LOGIC Club

DEPARTMENT OF IT

- Web Technology Club
- Network Security Club
- Big Data Club
- Open source Club
- IOT Club(Internet of Things)
- ACM Chapter

DEPARTMENT OF MBA

- Finance Club
- HR Club
- Readers Club
- ED Club
- Marketing Club

DEPARTMENT OF EEE

- Energy Club

DEPARTMENT OF MECHANICAL

- Automotive Club
- ISHRAE Club
- NDT Club
- SYNERGY Club
- ENERGY Club
- SAE Club
- RENAISSANCE Club

15. DEPARTMENT OF ENGLISH

LITERARY CLUB

- The aim of the Literary and Debating Society is to bring out the students' insights and talents encouraging the young minds to participate actively in Mini Project, News Today, Thought for the Day and General Quiz.

16.CAFETERIA

There is a cafeteria where tea, coffee, snacks, tiffin etc., are available at a concessional rate in the college campus. Periodic checks are made to see that the quality of food items is maintained. A committee consisting of staff members conduct surprise check on the canteen facilities.

17.LUNCH

Lunch is provided for all the students at concessional rates on all working days, from the first working day to the last working day of the semester. Students are advised to take lunch only during the time allotted to them. They are advised to wear their identity card whenever they go to the lunch hall. Students are advised to behave politely and decently inside the lunch hall and not to waste food. Jain food is also served in a separate hall. Outside food is not permitted inside the campus under any circumstances.

During practical examinations, lunch will be provided if the students make request to the HODs of the departments for arranging lunch. Otherwise lunch will not be arranged during practical examinations.

18.HOSTEL

Hostel for Men: The Misrimal Navajee Munoth Jain Engineering College boys' hostel is located on the college campus. Every student is provided with a chair, table, cot, coat stand and other required facilities. Two residential wardens will stay with the students to take care of them. Jain and Non Jain food is being served to the students. Play ground is available for outdoor games in front of the hostel.

Hostel for Women: Accommodation for the Misrimal Navajee Munoth Jain Engineering College girls is provided in the D. B. Jain women's hostel located on the D.B. Jain College Campus. Two lady wardens will take care of the students in the hostel.

The following other facilities are also provided to the hostel students.

- Colour TV. 2. Daily newspapers 3. Water cooler. 4. Solar water heaters and geysers 4. R.O (water treatment) plant. 5. Indoor games. 6. Outdoor games. 7. Telephone with STD facility. 8. Internet facility

PROCEDURE FOR ADMISSION

Those who were inmates previous year should apply afresh. The chief warden will scrutinize and admit the students. None can claim it as a matter of right. His / Her decision is final. The parents and their wards should give an undertaking that their wards will strictly adhere to the rules and regulations of the Hostel. In case of any misbehaviour, their wards will be withdrawn from the hostel, forfeiting the fees. The Management's decision is final in admitting students and allocating rooms. The applicant should never enforce his / her likes and dislikes in choice of room or in matters related to mess. The applicant should pay the hostel fees in full at the time of admittance. The fees are non - refundable under any circumstance. Other conditions are explained in detail in the prospectus regarding guests, leave, mess rules and timings, TV timings etc...

ADDITIONAL RULES FOR GIRLS

1. They will be permitted to go out only with the prior permission of the warden.
2. Only parents will be allowed to visit their wards between 3 p.m. & 6 p.m. on holidays and on other days between 5 p.m. & 6 p.m.
3. The wards are permitted to visit only the person's house, authorized by the parents once in a month. Roll call will be at 6.30 p.m. by the warden and one who fails to be present at that time should give explanation and if the explanation is not satisfactory, the warden will take further action.
4. All other conditions are mentioned in the prospectus of the hostel at the time of admittance.

13.SCHOLARSHIPS / AWARDS / SHIELDS

Students can avail the following scholarship facilities: BC/ SC/ ST scholarship offered by Government of India and Government of Tamilnadu provided they put in 90% of attendance.

LIST OF HOLIDAYS 2024 -2025

2024

August	15	Thursday	Independence Day
August	19	Monday	Rakshabandan
August	26	Monday	Krishna Jayanthi
August	31	Saturday	Paryushan Parva begins
September	07	Saturday	Paryushan Parva ends

September	07	Saturday	Ganesh Chathurthi
September	17	Tuesday	Milad-un-Nabi
October	02	Wednesday	Gandhi Jayanthi
October	11	Friday	Ayutha Pooja
October	12	Saturday	Vijaya Dasami
October	31	Thursday	Deepavali
December	25	Wednesday	Christmas

2025

(Tentative- subject to change as per govt. notification)

January	01	Wednesday	New year
January	14	Tuesday	Pongal
January	15	Wednesday	Thiruvalluvar day
January	26	Sunday	Republic Day
March	30	Sunday	Telugu New Years' Day
March	31	Monday	Idu'l Fitr
April	10	Thursday	Mahaveer Jayanthi
April	14	Monday	Tamil New Years
April	18	Friday	Good Friday
May	1	Thursday	May Day
June	7	Saturday	Bakrid

JULY 2024

DATE	DAY	SCHEDULE
1	Thu	
2	Tue	
3	Wed	
4	Thurs	

5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Thu	
10	Wed	
11	Thurs	
12	Fri	
13	Sat	
14	Sun	
15	Mon	

JULY 2024		
DATE	DAY	SCHEDULE
16	Thu	
17	Wed	
18	Thurs	
19	Fri	

20	Sat		
		AUGUST 2024	
21	Sun		
DATE 22	DAY Mon		SCHEDULE
23	Tues		
24	Wed		
25	Thurs		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue		
31	Wed		

4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	
12	Mon	Commencement of classes for odd semester – II, III, IV Years
13	Tue	
14	Wed	
15	Thu	Independence Day

AUGUST 2024		
DATE	DAY	SCHEDULE
16	Fri	Mech Department – Industrial Visit – II, III Years
17	Sat	
18	Sun	

19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	MBA – Induction Program
24	Sat	
25	Sun	
26	Mon	
27	Tue	CSE Department – ICTACT-INFOSYS CSR Project Programme – IV Years - begins
28	Wed	IT Department – Special Lecture – III Years
29	Thu	
30	Fri	MBA – Guest Lecture – ED Club
31	Sat	

SEPTEMBER 2024

DATE	DAY	SCHEDULE
1	Sun	
2	Mon	Induction Programme for I Years
3	Tue	
4	Wed	
5	Thu	

6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	IT Department – Industrial Visit – III Years
12	Thu	
13	Fri	MBA – Guest Lecture – HR Club
14	Sat	
15	Sun	

SEPTEMBER 2024		
DATE	DAY	SCHEDULE
16	Mon	
17	Tue	
18	Wed	Commencement of classes for I year National Engineers' Day Celebration
19	Thu	
20	Fri	MBA – Alumni Interaction

21	Sat	
22	Sun	
23	Mon	Internal Assessment Test I begins – II, III, IV Years (tentative) IT Department – Lecture – II Years
24	Tue	
25	Wed	CSE Department – CSI Inauguration – Student Chapter CSE Department - seminar
26	Thu	Mech Department – SAE Club Inauguration
27	Fri	MBA – Industrial Visit
28	Sat	Mech Department – Department Association Inauguration IT Department – Online Lecture – III Years
29	Sun	
30	Mon	CSE Department – ICTACT-INFOSYS CSR Project Programme – IV Years ends CSBS Department – Seminar – I Years

		OCTOBER 2024
DATE	DAY	SCHEDULE
1	Tue	CSBS Department – Tech Club and Entrepreneur Club Inauguration
2	Wed	Gandhi Jayanti
3	Thu	MBA – Guest Lecture (Finance Club) CSE Department – AI Tech Club Inauguration AIDS Department – Club Inauguration
4	Fri	EEE Department – Industrial Visit I IT Department – Industrial Expert Meet – III, IV Years CSE Department – Guest Lecture – II, III, IV Years CSBS Department – Guest Lecture – II, III, IV Years CSBS Department – I Years – Guest Lecture ECE Department – Roboticx Club – Special Lecture
5	Sat	
6	Sun	
7	Mon	Mech Department – Guest Lecture for II, III, IV Years AIDS Department – Guest Lecture

8	Tue	
9	Wed	EEE Department – AEEE Activity IT Department – Special Lecture – IV Years ECE Department – II Year – Industrial Visit
10	Thu	CSE Department – Industrial Visit – II, III, IV Years CSBS Department – Industrial Visit – II, III, IV Years
11	Fri	
12	Sat	
13	Sun	
14	Mon	MBA – Association Inauguration CSBS Department – Tech Club Seminar AIDS Department – seminar
15	Tue	EEE Department - Energy Club Activity CSE Department- Blue Logic Tech Club Seminar

OCTOBER 2024		
DATE	DAY	SCHEDULE
16	Wed	Internal Assessment Test II – II, III, IV Years (Tentative) IT Department – Guest Lecture – III years ECE Department – Robotix Club – Special Lecture
17	Thu	
18	Fri	Mech Department – Swivel 24 IT Department – Industrial Visit – IV Year CSE Department – i-club Seminar CSBS Department – Entrepreneur Club seminar CSBS Department – ACSBS Inauguration IAT I begins – I Years – tentative
19	Sat	
20	Sun	
21	Mon	IAT II begins – II, III, IV – tentative schedule
22	Tue	CSE Department – ACE Inauguration
23	Wed	IT Department – Industrial Visit – II Years ECE Department – III Year – Industrial Visit

24	Thu	Civil Department – Industrial Visit – IV Year
25	Fri	EEE Department – Industrial Visit II MBA – Industrial Visit IT Department – Online Lecture – IV Years IAT 1 ends – I Years – tentative ECE Department – IV Year – Industrial Visit
26	Sat	
27	Sun	
28	Mon	IT Department – Workshop – III Years IAT II ends – II, III, IV years – tentative schedule I year – Guest Lecture
29	Tue	IT Department – Workshop – III Years CSE Department – Guest Lecture – II, III, IV Years AIDS, CSBS Department – Guest Lecture ECE Department – IETE Activity
30	Wed	
31	Thu	MBA – Alumni Interaction

NOVEMBER 2024

DATE	DAY	SCHEDULE
1	Fri	
2	Sat	
3	Sun	
4	Mon	Model Examination begins – II, III, IV Years (tentative) IT Department – Special Lecture – III Years AIDS, CSBS Department – Industrial Visit – II, III, IV Years I Year – Guest Lecture
5	Tue	CSE Department – Industrial Visit – II, III, IV Years
6	Wed	Mech Department – Synergy Club Event Model Examination begins – II, III, IV Years (tentative)
7	Thu	
8	Fri	MBA – Guest Lecture – ED Club Model Exam begins – II, III, IV years - tentative

9	Sat	
10	Sun	
11	Mon	I years – Guest Lecture
12	Tue	
13	Wed	
14	Thu	Mech Department – FDP Program
15	Fri	MBA – Guest Lecture – Analytics Club CSBS Department – I Year – Industrial Visit

Don't find fault, find a remedy: anyone can complain- Henry Ford

NOVEMBER 2024		
DATE	DAY	SCHEDULE
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	IAT II begins – I Years - tentative
21	Thu	
22	Fri	MBA – Guest Lecture (Marketing Club) Model Exam ends – II, III, IV years – tentative Last working day for higher semesters (tentative)
23	Sat	

24	Sun	
25	Mon	Mech Department - Seminar
26	Tue	
27	Wed	IAT II Ends – I Years - tentative
28	Thu	
29	Fri	Commencement of Practical Exams (tentative)
30	Sat	

6

DECEMBER 2024		
DATE	DAY	SCHEDULE
1	Sun	
2	Mon	Commencement of end semester examinations – II, III, IV Years I year – Guest Lecture
3	Tue	
4	Wed	Mech Department – EDC Cell Event
5	Thu	
6	Fri	Model Exams begin – I Years - tentative
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	

DECEMBER 2024		
DATE	DAY	SCHEDULE
16	Mon	

17	Tue	
18	Wed	Model Exams end – I Years – tentative
19	Thu	Last working day – I Years – tentative
20	Fri	
21	Sat	
22	Sun	
23	Mon	Commencement of Practical Exams – I Years – tentative
24	Tue	
25	Wed	Christmas
26	Thu	
27	Fri	Commencement of end semester exams – I Years
28	Sat	
29	Sun	
30	Mon	
31	Tue	

JANUARY 2025		
DATE	DAY	SCHEDULE
1	Wed	New year
2	Thu	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thu	Mech Department – SAE Club Activities
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	

15	Wed	
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JANUARY 2025		
DATE	DAY	SCHEDULE
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	Mech Department – Guest Lecture for II, III, IV Years
24	Fri	
25	Sat	
26	Sun	Republic Day
27	Mon	
28	Tue	
29	Wed	Civil Department – Guest Lecture – IV Year

30	Thu	
31	Fri	CSE Department –Alumni interaction

		FEBRUARY 2025
DATE	DAY	SCHEDULE
1	Sat	
2	Sun	
3	Mon	
4	Tue	Mech Department – Industrial Visit – II, III Years
5	Wed	
6	Thu	
7	Fri	CSE, AIDS, CSBS Department – Industrial Visit ECE Department – Electronicx Club – Special Lecture
8	Sat	
9	Sun	
10	Mon	
11	Tue	Mech Department – Alumni Interaction
12	Wed	Commencement of Anna University theory exams – I year
13	Thu	ECE Department – III Year – Industrial Visit
14	Fri	
15	Sat	

FEBRUARY 2025		
DATE	DAY	SCHEDULE
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	Even semester reopening date – II, III and IV years ECE Department – Robotix Club – Special Lecture
22	Sat	
23	Sun	
24	Mon	End of Anna University Theory Exams – I year
25	Tue	Mech Department – Synergy Club Events
26	Wed	Even semester reopening day – I year
27	Thu	CSE Department – ACE Inauguration
28	Fri	National Science Day ECE Department – Mini Project Expo

MARCH 2025		
DATE	DAY	SCHEDULE
1	Sat	

2	Sun	
3	Mon	
4	Tue	Mech Department – Guest Lecture – I Year
5	Wed	CSE Department - Workshop
6	Thu	
7	Fri	CSBS Department – Tech Club Seminar I Year – Seminar ECE Department – Special Lecture for Electronix Club
8	Sat	Parents’ Teachers Association Meeting - 2025
9	Sun	
10	Mon	
11	Tue	
12	Wed	CSE Department – Blue Logic Tech Club Seminar
13	Thu	ECE Department – Mini Project Expo
14	Fri	CSE Department – Symposium ECE Department – II Year – Industrial Visit
15	Sat	

MARCH 2025		
DATE	DAY	SCHEDULE
16	Sun	

17	Mon	IAT 1 begins – I, II, III years
18	Tue	Mech Department – FDP Program
19	Wed	
20	Thu	
21	Fri	AIDS Department – Industrial Visit ECE Department - Workshop
22	Sat	
23	Sun	
24	Mon	CSE Department – Industrial Visit
25	Tue	IAT 1 ends – I year
26	Wed	IAT 1 ends – II, III year
27	Thu	Mech Department – Workshop CSE Department – Guest Lecture
28	Fri	CSE, CSBS Department – Guest Lecture ECE Department – Technical Symposium
29	Sat	
30	Sun	
31	Mon	

APRIL 2025		
DATE	DAY	SCHEDULE
1	Tue	
2	Wed	CSE Department – Project Expo
3	Thu	
4	Fri	ECE Department – IETE Activity CSE Department – Alumni Interaction

5	Sat	
6	Sun	
7	Mon	Mech Department – Seminar
8	Tue	ECE Department – Industrial visit – III year
9	Wed	
10	Thu	CSE Department – 2-day workshop
11	Fri	CSE Department – 2-day workshop
12	Sat	
13	Sun	
14	Mon	
15	Tue	Mech Department – EDC Cell Event IAT 2 begins – I, II, III year

APRIL 2025		
DATE	DAY	SCHEDULE
16	Wed	
17	Thu	
18	Fri	CSE Department – Alumni Interaction
19	Sat	
20	Sun	
21	Mon	

22	Tue	Mech Department – Project Expo 2024
23	Wed	
24	Thu	CSE Department – Skill Upgradation workshop – non-teaching
25	Fri	CSE Department – Industrial Visit ECE Department – Special lecture for Robotix Club
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	

MAY 2025		
DATE	DAY	SCHEDULE
1	Thu	May Day
2	Fri	CSE Department – Project Expo
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	Inter-collegiate cultural meet - tentative ECE Department – Workshop – I year
8	Thu	

9	Fri	
10	Sat	
11	Sun	
12	Mon	CSE Department – 2-day workshop
13	Tue	CSE Department – 2-day workshop
14	Wed	Intra college Sports/College day - tentative
15	Thu	Model Exams begin – I, II, III years

MAY 2025		
DATE	DAY	SCHEDULE
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	

24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	Last working day – II, III, IV year
31	Sat	

JUNE 2025

DATE	DAY	SCHEDULE
1	Sun	
2	Mon	Commencement of Anna University theory exams – IV years
3	Tue	
4	Wed	Commencement of Anna University theory exams – II, III years
5	Thu	Last working day – I year
6	Fri	
7	Sat	
8	Sun	
9	Mon	

10	Tue	
11	Wed	Commencement of Anna University theory exams – I year
12	Thu	
13	Fri	
14	Sat	
15	Sun	

JUNE 2025		
DATE	DAY	SCHEDULE
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	

25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	

NOTES

IMPORTANT TELEPHONE NUMBERS

SL.NO	NAME	PHONE NUMBER
1.	MNM JAIN ENGINEERING COLLEGE	044-24960101 044-24962270 044-24962271
2.	ANNA UNIVERSITY- REGISTRAR	044-22352161
3.	ANNA UNIVERSITY- CONTROLLER OF EXAMINATIONS	044-22301632

IMPORTANT SERVICE NUMBERS

SL.NO	NAME	PHONE NUMBER
1.	INDIAN BANK- DHANRAJ BAID JAIN COLLEGE BRANCH	044-24965567
2.	RAILWAYS- ENQUIRY	132
3.	BLOOD BANK	044-28294870
4.	APOLLO HOSPITAL PERUNGUDI	044-24961111
5.	ELECTRICITY BOARD	044-24960708
6.	DR. KALAISELVAN. A	9444800388
7.	WOMEN HELPLINE	044-22350091/ 044-22352312
8.	PERSONAL DOCTOR Name:	
9.	CLASS ADVISOR Name:	
10.	HEAD OF THE DEPT Name:	
11.	OTHER BANK(S) Name:	

DEPARTMENT PHONE NUMBERS & MAIL ID

CONTACT NO. 044- 24960101,24962270/24962271

Students can avail the following extension numbers & mail IDs to contact their respective Hods for official purpose

SL.NO	DEPARTMENT	EMAIL ID	EXTENSION NUMBERS
1.	PRINCIPAL	principal@mnmjec.ac.in	201
2.	CIVIL ENGINEERING	hod.civil@mnmjec.ac.in	225
3.	MECHANICAL ENGINEERING	hod.mech@mnmjec.ac.in	258
4.	COMPUTER SCIENCE ENGINEERING	hod.cse@mnmjec.ac.in	259
5.	ELECTRICAL &ELECTRONICS ENGINEERING	hod.eee@mnmjec.ac.in	229
6.	ELCTRONICS & COMMUNICATION ENGINEERING	hod.ece@mnmjec.ac.in	243
7.	INFORMATION TECHNOLOGY	hod.it@mnmjec.ac.in	237
8.	MASTER OF BUSINESS ADMINISTRATION	hod.mba@mnmjec.ac.in	240
9.	ENGLISH	hod.eng@mnmjec.ac.in	212
10.	MATHS	hod.mat@mnmjec.ac.in	218
11.	PHYSICS	hod.phy@mnmjec.ac.in	261
12.	CHEMISTRY	hod.chy@mnmjec.ac.in	257

LEAVE REQUISITION FORM

Name :

Roll No. / Branch / Section / Year :

Leave Dates (Applying for) :

Purpose* :

Signature of Father / Mother /
Guardian / Warden / Custodian** :

(Signature of the Student) :

Recommendations and
Signature of Class Advisor :

APPROVED / NOT APPROVED

Dean / HOD

Date

If medical leave is for more than two days, Medical certificate is to be enclosed.

Father to sign under normal circumstances; Mother (only if mother is the guardian when parents have separated or father is abroad or is deceased); Guardian (if father & mother are deceased or if they are abroad); warden (for hostel resident students'); Custodian (if staying away from parents)

REQUISITION FOR BONAFIDE CERTIFICATE

Name :
Roll No. / Branch / Section / Year :
Purpose :
Date :

Student's Signature

Recommendation of HoD.

Date : Signature :

BONAFIDE CERTIFICATE

This is to certify that Mr. / Ms.....

of(year/branch) is a bonafide student of Misrimal Navajee Munoth

Jain Engineering College, Chennai 600 097. This certificate is issued for the following purpose.

- Practical Training
- Project Work
- Seminars / Workshop

- Study Tour / Travel Concession
- Competitions

Principal

STUDENT RESPONSE FORM

(to be submitted to CA)

Name of the student: _____

Branch: _____ Semester: _____ Year: _____

Emergency contact number: _____

Local residential address:

Permanent residential address:

Phone number: _____

Phone number: _____

Name of local guardian: _____

Phone Number: _____

Date of birth: _____

Blood group: _____

Allergy if any: _____

We have read through the academic calendar and are aware of the information given in the calendar. Our ward will abide by the rules and regulations stipulated in the calendar.

Name of the father: _____ Signature: _____

Name of the mother: _____ Signature: _____

Name of the guardian: _____ Signature: _____

Name of the local guardian: _____ Signature: _____

Signature of the student: _____

Place:

Date:

- Mother should sign in the absence of the father
- Guardian can sign in the absence of both the parents

Name and phone number of contact person in emergency: _____

ANNEXURE

**THIS FORM SHOULD BE SIGNED AS INDICATED BELOW AND RETURNED TO THE
CLASS ADVISOR ALONG WITH THE RESPONSE SHEET**

CAMPUS DRESS CODE

Every student shall wear a clean and respectful dress.

MALE STUDENTS

- Hair should be neatly cut and well groomed.
- Shall be clean-shaven.
- Shall wear washed / pressed pants with decent shirt neatly tucked in and only shoes as footwear. Sleeves should not be rolled up.
- T-Shirts, banians, jeans / pants similar in appearance to jeans and cargo pants are not permitted.
- No exhibition of dress designs with flowers, cartoons, writings on either shirt or pants.
- Wearing of ear rings is not permitted.

FEMALE STUDENTS

Permitted dress is churidhar with dupatta pinned to the kurta or saree. High slits, short kurtas and single fleet dupatta, sleeveless blouse and leggings are not permitted.

NO MOBILE PHONES:

Mobile phones should not be used inside the classrooms, if found stringent action and fine will be imposed.

I have read the rules and I promise to abide by them.

Father's Signature.....Student's Signature.....

Mother's Signature.....Guardian's Signature..... (if father and mother are deceased)

Main Donor



